

Nook Lane



After School Club

3.35 - 5.40 Monday - Friday
(term time only)

The After School Club Aims

The After School Club aims:

- To provide the highest possible standard of care in a secure, caring and supportive environment, where children feel comfortable and happy at the end of the school day.
- To create opportunities to support learning (having a homework and reading station).
- To promote healthy eating.
- To employ caring and committed supervisory staff.



The After School Club will provide

- A light snack including toast, fruit and a drink.
- A choice of activities drawing, crafts, DVD's, outdoor play and reading!
- A calm atmosphere, where children can relax
- Respect any dietary, religious or medical requirements.



Policies

The Club is subject to the School's policies and procedures. Copies of all our policies are available from the school office on request.



Risk Assessment

A Risk Assessment has been carried out in line with the school's policy.



Behaviour

Children attending the After School Club are expected to behave according to the expectations set out in the School Behaviour Policy. Incidents of inappropriate behaviour at the After School Club will be reported to the Head teacher.



Staffing

Staffing is based on the number of children attending the club each evening.

Staff work on a rota basis; all have an enhanced DBS check.

A First Aider is always on site.



Routine

Children from Stannington Infants are collected from the school hall and escorted down Nook Lane by Club staff; Nook Lane children in Y3 are collected from their classrooms, Y4-6 are met in the school library and escorted to the dining corridor where they have a light snack and drink.

A variety of activities will be on offer.

Children will remain in the care of After School Club staff until 5.40 at the latest.

Children will only be allowed to leave the club with a person who is able to give a secure password.



Place Availability

Parents/Careers wishing to book their child into the After School Club should email:

breakfastafterschool@nooklane.sheffield.sch.uk

Places are strictly limited and if the club is over subscribed a waiting list will be held.



Fees

There is a registration fee of £7.50 per session

(Bookings cannot be accepted unless accompanied by the full fee)

Sessions must be booked and paid for on a monthly basis, on the understanding that payments are non-refundable unless 24 hours notice is given.

Payment

Payment must be made by the last working day of the previous month.

- **Nook Lane Junior pupils** - payment should be made by sQuid.
- **Stannington Infant pupils** - payment should be made by BACS. Our account details are:
Account no: 68154060 Sort code: 30-97-51
Please ensure you use your child's surname as the reference for all payments

